RAILTEL CORPORATION OF INDIA LIMITED
(A Government of India Undertaking under Ministry of Railways)
Regd Office: 6th Floor, Tower-III, Delhi IT Park, Shastri Park, New Delhi -110053
Corporate Office: Plot no. 143, Sector-44, Gurgaon -122003
website: www.railtelindia.com, CIN: U64202DL2000GOI107905

Vacancy Notice No. RCIL/2016/P&A/44/13

Notice For Recruitments of Technical Personnels/Expert on Contract Basis

RailTel Corporation of India Limited is a Mini-Ratna (Category-I) Public Sector Undertaking under Government of India. It is the largest Neutral Telecom Infrastructure provider of India with a strong footprint in diverse fields of OFC based SDH and IP networks, Tower Co-location, Retail Broadband (RailWire), Data Centre, Telepresence and many more. With a huge network of Optic Fiber Cable spread across the length and breadth of the country.

We are looking for dynamic professionals on contract basis in following positions, for which applications are invited from **Indian citizens:**

1. JOB POSITION/NUMBER OF VACANCIES/LOCATION:

Post-code	Job position	No. of posts	Location
01	Project Director	1	Gurgaon
02	Project Manager – Application	1	Gurgaon
03	Project Manager – Datacentre Infrastructure	1	Gurgaon
04	Project Manager – Network Bandwidth	1	Gurgaon
05	Technical Lead - Application	2	Gurgaon
06	Technical Lead - Datacentre Infrastructure	3	Gurgaon/ Hyderabad
07	Technical Lead – Network Bandwidth	3	Gurgaon

Note: i) Number of vacancies and their locations are liable to change depending on the project requirement. (ii) Rules of reservation of posts for reserved community candidates would be applied to the extent possible as per govt. instructions of application of the scheme of reservation in work charged posts. (iii) The selections on the above posts are for projects in Gurgaon/ Hyderabad. No request from any candidate for his/her posting / transfer outside Gurgaon/Hyderabad will be entertained. However, RailTel reserves the right to utilize the services of any selected candidate at anyplace in India as per administrative exigencies.

2. **Tenure of contract:** The period of contract shall be **two years** which may be extended further on mutual consent based on requirement. However, the contract may be terminated at any point of time depending on requirement of the project and performance of the contract employee, company or in administrative exigencies.

3.   ESSENTIAL QUALIFICATIONS & OTHER ELIGIBILITY CRITERIA: The applicant should satisfy eligibility criteria regarding educational/professional qualifications, length of experience, Job Description/Key Responsibilities, Skills/Key Experience required etc as given in Annexure-I.

Notes: i)   All the above-mentioned mandatory educational/professional qualifications should be from a recognized university/deemed university/autonomous institutes incorporated by an Act of Parliament or State Legislature in India or UGC Act or from Government approved/recognized institutions. ii) Experience gained after obtaining the minimum educational qualification prescribed for the post will be taken into consideration for ascertaining eligibility for the post. Period spent   as apprentice/ trainee which may be essential for obtaining the degree/diploma/certificate will not count towards experience for the purpose of recruitment.

ii)   **Crucial date** for determining eligibility with reference to length of post-qualification experience and others: Applicants should possess the requisite length of post-qualification experience and should meet other eligibility criteria as on **01-07-2016**.

iii)   For computing the length of experience (wherever prescribed) the experience in Central/State Govt./PSUs/Private sector together shall be taken into consideration.

4.   Remuneration: Remunerations   applicable to the posts are indicated in **Annexure-I**. Statutory deductions on account of EPF (Employees' share), Income Tax, Professional Tax, etc. shall be made from the gross salary. RailTel may permit the pay to be fixed at a higher stage taking into account the special circumstances, like higher qualification, relevant experience , certifications etc.

5.   **Scheme of Selection:** Selection will be on the basis of scrutiny of applications and multi-level walk-in interviews. Candidates may be eliminated at the level of scrutiny of applications or any stage of interview. The decision of RailTel in this regard shall be final.

6.   **Service Bond:** The selected candidates will have to execute a service bond, with "Surety", for an amount equal to three months' emoluments (Basic pay & dearness allowance), to serve RailTel for a period of two years from the date of their joining. In the event of one's failure to serve RailTel for the bond period, he/she will be required to deposit the bond amount forthwith.

7.   **Resignation:** At least three months advance notice shall be required before seeking resignation from RailTel. The notice period shall not absolve him of the bond liability mentioned at para 6 above or vice versa.

8.   **HOW TO APPLY**: The candidates will have to fill the physical form in the prescribed application format available at **Annexure-II** of this vacancy notice and present themselves   for walk-in interview at RailTel Corporation of India Limited, Plot no. 143, Sector-44, Gurgaon-122003 as per the following schedule:

Postcodes	Date of walk-in interview	Time of reporting
1,2,3,4	16-07-2016 (Saturday)	9.30 AM
5,6,7	17-07-2016 (Sunday)	9.30 AM

9   The responsibility to establish eligibility for the post applied for with reference to all the prescribed eligibility conditions   rests with the applicant. Applicants   without application in prescribed format or without proper/ sufficient documents pertaining to educational / professional qualifications/ length of experience etc. shall be summarily rejected and will not be allowed for interview.

9.1   Candidates should apply for only one post as the process of selection for all the posts is to be held simultaneously.

9.2   **No advance application will be accepted through post/ courier/ e-mail/ fax etc.**

10.   <u>**Other Instructions:**</u>

a)   Candidates currently serving in Govt/Quasi Govt. offices/Public Sector Undertakings are required to seek prior permission from their employers to apply for any of the notified vacancies and shall have to submit "No Object Certificate" from their employer at the time of interview, failing which they shall not be allowed to appear in interviews and their candidatures shall be treated as cancelled.

b)   On final selection for contractual appointment in RailTel, such a candidate, who has been working in Govt/PSU/private entity in any capacity, should produce the document conveying the acceptance of his/her resignation from service of his/her last employer. In the absence of such document, he shall not be allowed to join RailTel service.

c)   In case any ineligible candidate has been allowed for interview or allowed to join the RailTel, his/her candidature will automatically be treated as cancelled at any stage of this recruitment/contractual service in RailTel on grounds of his/her ineligibility. Therefore, before appearing in interview the candidate must ensure that he/she fulfills all the eligibility criteria as laid down in this vacancy notice. His/her candidature will be purely provisional subject to his eligibility and other verifications before or after his/her contractual appointment in RailTel.

d)   The decision of RailTel about the mode of selection/scheme of examination, number of vacancies, reservation of posts, eligibility conditions, shortlisting of candidates for interview /appointment etc. shall be final and binding. No correspondence will be entertained in this regard.

d)   Applicants should note that contract appointment on any of the posts will not confer any lien and/or right on selected candidates for regularization of his/her services in RailTel or grant of any other benefit / compensation allowed to regular employees of RailTel.

11. <u>**Verification of documents:**</u> The candidate shall be required to produce <u>original</u> documents relating to educational qualifications, experience, caste certificates etc for verification and also to submit self-attested photocopies thereof before he is allowed for interview. If the identity of the candidate is in doubt or he is not able to produce the requisite documents or there is mismatch of information in the documents or he/she is found ineligible for the post applied for or any other claim made in this application if found to be incorrect, he will not be allowed to appear in the interview and his/her candidature will be treated as cancelled.

12. **SC/ST/OBC (Non-Creamy layer) Certificate**:- Reservation of post for ST/ST/OBC will be as per Government of India for work charged posts. Candidates belonging to SC/ST/OBC (Non –Creamy Layer) category should submit an attested copy of Caste/Tribe/community certificate issued by the competent authority at the time of interview. The original certificate shall be produced for verification. Proforma of relevant certificate is available on RailTel's website under the link 'career'. Position of castes/ categories entitled for reservation of posts as on 01-07-2016.

13. **Travelling expenses**: <u>No</u> traveling expenses will be paid to the candidates for appearing in interview.

14. Canvassing in any form will disqualify a candidate.

15. The process of recruitment does not involve any correspondence by RailTel with candidate at any stage regarding deficiency in application/documents etc. It shall be responsibility of the candidate to satisfy himself/herself as to his/her fulfilling the eligibility criteria, and also to furnish correct, complete and desired information/documents etc. <u>Applicant should attach self-attested photocopies of requisite documents with his/her application so as to substantiate his/her eligibility for the post beyond any doubt.</u>

16. **<u>ACTION AGAINST MISCONDUCT:</u>**

i) Candidates are advised in their own interest that they should not furnish any documents/information that are false, tampered, fabricated, having overwriting, having correction marks and they should not suppress any material information while filling up application.

ii) At any stage of recruitment or later, if a candidate is or has been found guilty of any misconduct during the selection process, in addition to rendering himself/herself liable to <u>legal</u>/criminal prosecution, will also become liable to be:

   a) Disqualified from the selection process and/or
   b) Debarred either permanently or for a specified period from any examination/recruitment and/or
   c) Discharged/removed/dismissed from service, if the act of misconduct comes to notice after his/her appointment to the service of RailTel.

17.   Applicants should note that some of the above posts may involve work of arduous nature and in shifts.

18.   After submitting the application, any request for change in address will not be entertained.

19.   The decision of RailTel in all aspects pertaining to the application, its acceptance or rejection, conduct of interview and at all consequent stages culminating in selection or otherwise of any candidate shall be final and binding on all concerned. RailTel reserves its right to alter/modify any condition laid down in this vacancy notice or any backend process for conduct of selection during its various stages as warranted by an unforeseen circumstances arising during the course of this process or as deemed necessary by RailTel at any stage.

20.   **Documents to be attached with applications**: The candidate should attach the following documents with his/her application. However, more documents may be attached to establish eligibility for the post beyond any doubt.

  a) Matriculation Certificate (for age proof).
  b) Certificates and all mark-sheets in support of the required technical/ professional qualification.
  c) Certificates and all mark-sheet in support of higher technical/professional qualifications, if any.
  d) Certificates in proof of experience, clearly indicating the length and field of experience. (If an experience certificate is not available in case of any previous employer, the copies of offer of appointment alongwith first and last pay-slips shall be acceptable to ascertain the length of experience under that employer).
  e) Caste certificate (In case applicant belongs to SC/ ST/ OBC (non-creamy layer). Certificate for OBC(non-creamy layer) should be that prescribed by Govt. of India for appointment on posts under Central Govt.
  f) Copy of the appointment letter in support of appointment to the post in the organization in which currently working along with valid Identity card/current pay slip issued by the company.
  g) Photo I.D. proof and address proof (Passport/Aadhar card/Driving License/PAN card/ Voter I. Card) issued by Central/State Govt.

21.   **Information on website only:** Any corrigendum to this notice/further information/details regarding applications or applicants/any other information regarding schedule of interviews /notices/results/panels shall be posted only on the official website of RailTel Corporation of India Limited (www.railtelindia.com) No publication in any other media will be made. Therefore, the candidates are advised to keep updating themselves by checking the official website or RailTel frequently. They should check 'careers' section in RailTel's website before proceeding for interview etc., as the case may be, for last minutes updates.

(For educational qualifications/ experience/ CTC etc see next page)…….

Post code	Job-position/ Location	Mandatory Qualification(s)	Experience Criteria	Job Description/ Key Responsibilities	Max. CTC / wages per annum (Rs/lacs)
Col.1	Col.2	Col.3	Col. 4	Col.5	Col.6
1	Project Director	i) BE/B.Tech; or ii)B.Sc (Physics/ Chemistry/ Maths)/BCA and MCA	*Minimum of 15 years of IT/Technology experience. ***Special Experience : Handled minimum 4 full lifecycle transition projects pertaining to Government/PSU/ Big Corporate sector.** *Lead Overall Account & Program Management *Own overall solution implementation, service delivery and P&L of the engagement *Lead, Establish and cultivate leadership relationship with Client and other stakeholders as a trusted advisor that understands their issues, needs, and requirements at highest level *Certification in IT Hardware/ Data centre infrastructure/Security/Applicat ion/Network by renowned certification agency /OEM *Experience of working with Tier-I System Integrator Company *Should have PMP/ITIL certified.	• Lead Overall Account & Program Management. • Lead, Establish and cultivate leadership relationship with Client and other stakeholders as a trusted advisor that understands their issues, needs, and requirements at highest level. • Own overall solution implementation, service delivery and P&L of the engagement. • Manage and execute Master Services Agreement (MSA) & subsequent contractual obligations • Lead & drive change management decisions in conjunction with client leadership • Executive level escalation point • Successfully manage the relationship with the client and all stakeholders. • Establish and maintain relationships with third parties/vendors. • Account P & L management. • Strong Technical acumen and experience of managing Infrastructure, Datacentre and BCP projects.	Scale : Rs. 32900-58000 / E-5 level + applicable IDA+ HRA + allowances other facilities allowed to E-5 level.

| 2 | Project Manager – Application | i) BE/B.Tech; or ii)B.Sc (Physics/ Chemistry/ Maths)/BCA and MCA | *Minimum 6 years exp. for E-3 & 10 years exp. for E-4 of IT Software applications including healthcare domain ***Special Experience: Handled minimum 2 IT software projects pertaining to Government/PSU/ Big Corporate sector** *Lead & Manage overall software lifecycle project management *Track & monitor SDLC, Agile project plans & schedule *Manage Project related risks and issues *Should have knowledge of Java/Dot net *Certification in Java/Dot net by renowned certification agency/OEM *experience of working Tier-I System Integrator Company. | • Coordinate internal resources and third parties/vendors for the flawless execution of projects
 • Ensure that all software/applications projects are delivered follow SDLC & STLC and are delivered on-time, within scope and within budget
 • Assist in the definition of project scope and objectives, involving all relevant stakeholders and ensuring technical feasibility
 • Ensure resource availability and allocation
 • Develop a detailed project plan to monitor and track progress
 • Manage changes to the project scope, project schedule, and project costs using appropriate verification techniques
 • Measure project performance using appropriate tools and techniques
 • Report and escalate to management as needed
 • Successfully manage the relationship with the client and all stakeholders
 • Perform risk management to minimize project risks
 • Establish and maintain relationships with third parties/vendors
 • Create and maintain comprehensive project documentation
 • Proven working experience in project management in the information technology sector
 • Solid technical background with understanding and/or hands-on experience in software development and web technologies
 • Excellent client-facing and internal communication skills | Scale : Rs. 24900-50500 /E-3 or 29100-54500/E-4 level +applicable IDA+ HRA+ allowances/ other facilities allowed to E-3/ E-4 level. |

| 3 | Project Manager – Data Centre Infrastructure | i) BE/B.Tech; or ii)B.Sc (Physics/ Chemistry/ Maths)/BCA and MCA | *Minimum 6 years exp. for E-3 & 10 years exp. for E-4 of IT Hardware/ Data centre infrastructure
* Special Experience : Handled minimum 2 IT infrastructure, data centre migration & transformation projects pertaining to Government/PSU/Big Corporate sector.
*Lead & Manage overall DC infrastructure
*Track & monitor operations & project schedule
*Manage Project related risks and issues
*Should have working knowledge in Hardware/ Data centre infrastructure/Security
*Certification in IT Hardware/ Data centre infrastructure/Security by renowned certification agency /OEM
*Experience of working Tier-I System Integrator Company. | • Coordinate internal resources and third parties/vendors for the flawless execution of projects
• Assist in the definition of project scope and objectives, involving all relevant stakeholders and ensuring technical feasibility
• Ensure resource availability and allocation
• Develop a detailed project plan to monitor and track progress
• Manage changes to the project scope, project schedule, and project costs using appropriate verification techniques
• Measure project performance using appropriate tools and techniques
• Report and escalate to management as needed
• Successfully manage the relationship with the client and all stakeholders
• Perform risk management to minimize project risks
• Establish and maintain relationships with third parties/vendors
• Create and maintain comprehensive project documentation
• Proven working experience in project management in the information technology sector
• Solid technical background with understanding and/or hands-on experience in datacentre migrations/ transformations/management
• Excellent client-facing and internal communication skills
• Budget and plan to manage and implement IT infrastructure projects and upgrades to meet organizational goals.
• Vendor management for ensuring timely and quality delivery of IT infrastructures.
• Perform other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the IT infrastructure. | Scale : Rs. 24900-50500 /E-3 or 29100-54500/E-4 level +applicable   IDA+ HRA+   allowances/ other   facilities allowed to E-3/ E-4 level. |

				• Prepare procedures, documentation, reports, etc. for the purpose of recording and managing incidents and service requests. • Management of the internal and outsourced workforce engaged in maintenance of IT infrastructure. • Excellent time management and communication skills.	
4	Project Manager – Network Bandwidth	i) BE/B.Tech; or ii)B.Sc (Physics/ Chemistry/ Maths)/BCA and MCA	*Minimum 6 years exp. for E-3 & 10 years exp. for E-4 of network bandwidth preferably with ISP/Telco. **Special Experience : Handled minimum 2 bandwidth rollout projects pertaining to Government/PSU/ Big Corporate sector** *Lead & Manage bandwidth across PAN India *Manage Project related risks and issues *Should have CCNP/CCIE certification * Experience of working Tier-I System Integrator Company/Telecom Company.	• Coordinate internal resources and third parties/vendors for the flawless execution of bandwidth roll out projects. • Assist in the definition of project scope and objectives, involving all relevant stakeholders and ensuring technical feasibility. • Develop a detailed project plan to monitor and track progress of PAN India rollout and upgrade bandwidth. • Manage changes to the project scope, project schedule, and project costs using appropriate verification techniques • Measure project performance using appropriate tools and techniques • Report and escalate to management as needed • Successfully manage the relationship with the client and all stakeholders • Perform risk management to minimize project risks • Establish and maintain relationships with third parties/vendors • Create and maintain comprehensive project documentation • Proven working experience in project management in the ISP sector • Excellent client-facing and internal communication skills.	Scale : Rs. 24900-50500 /E-3 or 29100-54500/E-4 level +applicable IDA+ HRA+ allowances / other facilities allowed to E-3/ E-4 level.

| 5 | Technical Lead – Applications | i) BE/B.Tech; or ii)B.Sc (Physics/ Chemistry/ Maths)/BCA and MCA | *Minimum 2 years for E-1 & 4 years exp. for E-2 of IT Software applications including healthcare domain
Special Experience : Handled minimum 1 IT software projects pertaining to Government/PSU/Big Corporate sector
*Lead application management and maintenance project
*Certification in Java/Dot net by renowned certification agency /OEM
*Experience of working Tier-I System Integrator Company. | • Hands-on development of components required for the rollout of MO/BO functionality
• Delegate tasks to, organizes, mentors and motivates a team of talented software developers
• Foster a culture of continuous improvement in all areas of technology and instils the principles of this culture in a team of 2-4 developers
• Work together with senior software developers to plan and execute projects.
• Participate in Requirement analysis and highlight gaps clearly;
• Perform impact analysis when necessary.
• Providing technical design of new components and will ensure that all design decisions are documented and communicated to relevant stakeholders.
• You will also collaborate with other development team leads to resolve issues or to agree the design for inter-related functions or components
• Ensure adherence to Software Change Management (SCM) practices.
Perform Code reviews and review unit/integration test cases. | Scale : Rs. 20600-46500 /E-2 or 16400-40500/E-1 level +applicable IDA+ HRA+ allowances/other facilities allowed to E-1/ E-2 level. |
| 6 | Technical Lead – Date Centre Infrastructure | i) BE/B.Tech; or ii)B.Sc (Physics/ Chemistry/ Maths)/BCA and MCA | *Minimum 2 years exp. for E-1 & 4 years exp. for E-2 of IT Hardware/ Data centre infrastructure
Special Experience: Handled minimum 1 IT Infrastructure rollout project pertaining to Government/PSU/Big Corporate sector. | • Vendor management for ensuring timely and quality delivery of IT infrastructures.
• Perform other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the IT infrastructure.
• Prepare procedures, documentation, reports, etc. for the purpose of recording and managing incidents and service requests.
• Management of the internal and outsourced workforce engaged in maintenance of IT infrastructure. | Scale : Rs. 20600-46500 /E-2 or 16400-40500/E-1 level +applicable IDA+ HRA+ allowances /other facilities allowed to E-1/ E-2 level. |

#	Position	Qualification	Experience	Job Description	Scale
			*Lead infrastructure operations & maintenance project *Should have working knowledge in Hardware/ Data centre infrastructure/Security *Certification in IT Hardware/ Data centre infrastructure/Security by renowned certification agency/OEM *Experience of working Tier-I System Integrator Company.	• Excellent time management and communication skills.	
7	Technical Lead – Network Bandwidth	i) BE/B.Tech; or ii)B.Sc (Physics/ Chemistry/ Maths)/BCA and MCA	*Minimum 2 years exp. for E-1 & 4 years exp. for E-2 of network bandwidth preferably with ISP/Telco. **Special Experience: Handled minimum 1 ISP/Telco bandwidth project pertaining to Government/PSU/Big Corporate sector.** *Coordinate with multiple ISPs and manage PAN India bandwidth. *Should have CCNA/CCNP/CCIE. *Experience of working Tier-I System Integrator Company.	• Coordinate internal resources and third parties/vendors for the flawless execution of bandwidth roll out projects. • Assist in the definition of project scope and objectives, involving all relevant stakeholders and ensuring technical feasibility. • Prepare procedures, documentation, reports, etc. for the purpose of recording and managing incidents and service requests. Excellent time management and communication skills.	Scale : Rs. 20600-46500 /E-2 or 16400-40500/E-1 level +applicable IDA+ HRA+ allowances/other facilities allowed to E-1/ E-2 level.

****

(For application form see next page)……

RailTel Corporation of India Ltd.   Annexure-I I

☞ **Before filling the application form candidates should read the detailed vacancy notice in 'careers' section at RailTel's website www.railtelindia.com.**

☞ **Application for the post of ……………………………………………………**
(Applications without the name of post applied for shall be rejected summarily)

1. Name in full (In Block letters)   : _____

2. Father's Name   : _____

3. Date of Birth (DD-MM-YYYY)   :_____

4. Age as on 01.07.2016   : _____years, _____ months, _____days.

5.Category (Gen/SC/ST/OBC-NCL*)   : _____
   (*NCL – non-creamy layer)
6. Religion   : _____

7. Nationality   : _____

8. Correspondence Address   : _____
   (in BLOCK letters with PIN)   _____
                                             _____

9. Contact Phone Numbers   : _____

10. E-Mail Addresses (indicate clearly)   :_____

11. **Qualifications:**   (Give information for Matriculation, +2 level and Technical qualifications only in
                          chronological order)(May attach additional sheet, if space below is insufficient)

Exam Passed	Year of Passing	Name of Board / University	%age of marks obtained

Paste a **self attested** passport size photograph in this space

12. **Works Experience** (**after obtaining   minimum qualification for the post will be taken into consideration for ascertaining eligibility**). Indicate in chronological order (attach separate sheet , if required). Should attach bio data additionally with details of experience)

Post	Name & full address of Employer	Period of work experience			Name of the Project(s) on which worked with brief nature of assignment
		From	To	Total Duration (in Yrs. & Months)	

13.   Details about the **requisite special experience** mentioned in column 4 of Annexure-I of the vacancy notice (candidate may attach extra sheets, if required):

S. no.	Name of parent company	Name of the client company	Details of the project	Duration of the project

_____
Signature of Candidate

Verification

I declare that I have read the detailed vacancy notice uploaded on RailTel's website very carefully. The information furnished above by me is true to the best of my knowledge and belief and than nothing material has been concealed. I understand that if it is found that I have concealed any information or have provided the wrong information may candidature is liable to be cancelled / service is liable to be terminated forthwith without any notice.

Place   : _____

Date   : _____

_____
Signature of Candidate

Important: Documents to be attached with application:

a)   Self –attested copy of Matriculation Certificate (for age proof).
b)   Self-attested copies of Certificates in support of the required technical qualification.
c)   Self-attested copies of Certificates in support of higher technical/professional qualifications, if any.
d)   Certificates in proof of experience, clearly indicating the length and field of experience. (If an experience certificate is not available in case of any previous employer, the copies of offer of appointment alongwith first and last pay-slips shall be acceptable to ascertain the length of experience under that employer) **(Only the experience gained after obtaining the requisite diploma /degree will be taken into consideration. Period spent as apprentice / trainee which may be essential for obtaining the degree/diploma/certificate will not count towards experience for the purpose of recruitment)**.
e)   Self –attested caste certificate (In case applicant belongs to SC/ ST/ OBC(non-creamy layer).
f)   Self–attested copy of the appointment letter in support of appointment to the post in the organization in which currently working along with valid Identity card/current pay slip issued by the company.
g)   Self–attested copy of Photo I.D. proof and address proof (Passport/Aadhar card/Driving License/PAN card/ Voter I. Card) issued by Central/State Govt.